

AL SHIFA COLLEGE OF PHARMACY

Internal Quality Assurance Cell (IQAC)

MINUTES OF MEETING

Date : 11.10.2019

Time : 02.00 pm – 03.00 pm

Venue : Conference Hall, Al Shifa College of Pharmacy

The IQAC meeting was convened on 11.10.2019 at 02.00 pm in the Conference Hall. Meeting was chaired by Prof. (Dr).T.N.K.Suriyaprakash, Principal, ACP.

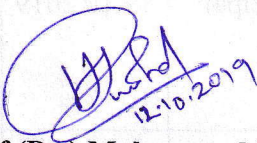
Agenda:

1. Progress of documentation process for NAAC
2. Preparation of Self Study Report (SSR)

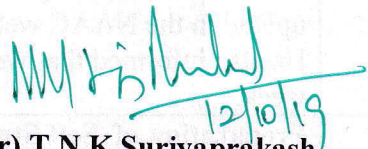
Sl. No:	Point of Discussion	Assigned to	Target Date
1	Progress of documentation process for NAAC Principal informed that we have to submit Institutional Information for Quality Assessment (IIQA) online and after the acceptance of IIQA by NAAC, we have to fill the SSR and upload in the NAAC website within 45 days. He also informed that we are planning to submit IIQA within a week.	Principal	19.10.2019
2	Preparation of Self Study Report (SSR) It was decided to form a committee for each criteria under the leadership of HODs in order to make necessary preparations with the required data, documents and/or responses before logging on to the NAAC website for online submission of SSR. Each criteria head should convene a meeting of the respective committee and thoroughly go through the details given in the manual. The documents required under each Key Indicator should be clearly noted and present it in the next meeting. The following IQAC members were appointed as the Chairman for each Criterion:	All HODs & IQAC Coordinator	30.11.2019

Criterion No:	Criterion	Chairman		
1	Curricular Aspects	Dr.Prasanth.S.S		
2	Teaching-Learning and Evaluation	Dr.Arun Rasheed		
3	Research, Innovations and Extension	Dr.Balasubramanian		
4	Infrastructure and Learning Resources	Dr.Dilip.C		
5	Student Support and Progression	Mr. Junise.V		
6	Governance, Leadership and Management	Dr.Azeem.A.K.		
7	Institutional Values and Best Practices	Dr.K.P.Mohammed Haneefa		
8	Pharmacy	Dr.K.P.Mohammed Haneefa		

Dr.K.P.Mohammed Haneefa, Coordinator, IQAC concluded the meeting by expressing gratitude towards all the members for their active participation, guidance and support.


Prof.(Dr.) Mohammed Haneefa
 Coordinator , IQAC

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Prof. (Dr.) T.N.K. Suriyaprakash
 Principal

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